

Meeting of Council

Monday 17 July 2017

Members of Cherwell District Council,

A meeting of Council will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Monday 17 July 2017 at 6.30 pm, and you are hereby summoned to attend.



Yvonne Rees
Chief Executive

Friday 7 July 2017

AGENDA

1 **Apologies for Absence**

2 **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 **Communications** (Pages 1 - 2)

To receive communications from the Chairman and/or the Leader of the Council.

4 **Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

5 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6 Minutes of Council (Pages 3 - 18)

To confirm as a correct record the Minutes of Council held on 16 May 2017.

7 Minutes

- a) Minutes of Executive, Lead Member Decisions and Executive Decisions not included in the 28 day notice

The Leader of the Council to formally propose that the minutes of the meetings of the Executive and Lead Member Decisions as set out in the Minute Book (circulated separately) be received and to report that 3 decisions have been taken by the Executive which were not included in the 28 day notice. These decisions related to Strategic Property Acquisition in Banbury; Stratfield Brake Sports Ground, Kidlington; and, New Homes Bonus: Construction Apprenticeships and Skills.

- b) Minutes of Committees

The Leader of the Council to formally propose that the minutes of committees as set out in the Minute Book (circulated separately) be received.

8 Questions

- a) Written Questions

To receive any written questions and answers which have been submitted with advance notice in accordance with the constitution. A written response to the question will be circulated at the meeting.

Question From: Councillor Andrew Beere

Question To: Lead Member for Planning, Councillor Colin Clarke

Topic: Planning Applications and Appeals

Question

Please could you supply the following information based on figures since 2016, when the Whole Council was elected with 3 member wards.

1. The number of household applications by ward across the District.

And for the District as a whole

2. The number of Major residential [10 plus units] and commercial / industrial / infrastructure applications

3. The number of Major and Minor applications that have been deferred once placed on the published agenda

And associated with Planning aspects

4. The cost of Legal representation, including counsel advice / representation in that period related to Appeals and Inquiries.

- b) Questions to the Leader of the Council

The Chairman to invite questions to the Leader of the Council (including any matters arising from the minutes).

Following a response to their question being provided members will be entitled to a follow up or supplementary question.

- c) Questions to Committee Chairmen on the minutes

The Chairman to invite questions to Chairmen of Committees on any matter arising from the minutes of their committee (if any).

9 **Motions**

To debate the following motion which has been submitted with advance notice, in accordance with the constitution.

Naming of Roads and Streets

To mark the centenary of the end of WW1, this council recognises those who made the ultimate sacrifice during the Great War of 1914-1918 from North Oxfordshire and wishes to honour those who gave their lives and commemorate the local families they left behind.

To this end, we as the principle planning authority, let it be known that if Towns and Villages within the Cherwell District wish to honour those who died and are recorded on the local War Memorials by naming roads and streets in new developments after the fallen from within the parish we will look favourably on the request.

Cherwell will work with those Towns and Parishes to research and where possible accommodate such a request in any new developments that the towns and villages may have within the parish boundaries in the coming years.

Proposer: Councillor Mallon

Council Business Reports

10 **Community Governance Review Update** (Pages 19 - 26)

Report of Assistant Director – Transformational Governance

Purpose of report

To consider the draft recommendations from the Community Governance Review (CGR) Working group, ahead of the second consultation phase which will start on 31 July 2017.

Recommendations

The meeting is recommended to approve the following for consultation:

- 1.1 The separation of the existing Upper Heyford Parish into two, as shown on the map at Appendix 1.
- 1.2 The parishes being named Upper Heyford and Heyford Park.
- 1.3 Upper Heyford Parish retaining six parish councillors, and Heyford Park having seven parish councillors.
- 1.4 The number of Parish Councillors for Fritwell being increased by one, from six to seven.
- 1.5 The number of Parish Councillors for Stratton Audley being increased by two, from five to seven.
- 1.6 The number of Parish Councillors for Tadmarton remaining at seven.
- 1.7 The number of Parish Councillors for Weston-on-the-Green being increased by one, from seven to eight.
- 1.8 The number of Parish Councillors for Yarnton being increased by one, from nine to 10.

11 Approval of Amendments to the Joint Contract Procedure Rules (Pages 27 - 96)

Report of Assistant Director Transformational Governance

Purpose of report

To seek approval to amendments required to be made to the Joint Contract Procedure Rules in place at Cherwell District Council and South Northamptonshire Council in order to ensure those Rules continue to reflect current law and procurement practice.

Recommendations

The meeting is recommended, subject to South Northamptonshire Council resolving in similar terms at its meeting on 19 July 2017,

- 1.1 To agree the changes made to the Joint Contract Procedure Rules at Appendix 1.

12 2016/17 Treasury Management Annual Report (Pages 97 - 108)

Report of Chief Finance Officer

Purpose of report

This report presents information on treasury management performance and compliance with treasury management policy during 2016/17 as required by the Treasury Management Code of Practice.

Recommendations

The meeting is recommended:

- 1.1 To note the contents of this report in line with the Treasury Management Strategy.

13 Overview and Scrutiny Annual Report 2016/17 (Pages 109 - 120)

Report of Assistant Director – Transformational Governance

Purpose of report

This report presents the Overview and Scrutiny Annual Report for 2016/17.

Recommendations

The meeting is recommended:

- 1.1 To note the contents of the Overview and Scrutiny Annual Report 2016/17.

14 Build! Programme - Capital Budget (Pages 121 - 124)

Report of Chief Finance Officer

Purpose of report

To approve the capital budget of £200,000 for pre-development costs for Phase 1(b) of the Build! project as recommended by Executive.

Recommendations.

The meeting is recommended:

- 1.1 That in accordance with the agreed recommendations of the Executive, the capital budget of £200,000 for pre-development costs for Phase 1(b) of the Build Programme be approved.

15 Woodpiece Road Parking Project - Capital Budget (Pages 125 - 128)

Report of Director of Operational Delivery

Purpose of report

To consider a capital budget of £40,000 for Phase 1 of the Woodpiece Road parking project as recommended by the Executive.

Recommendations

The meeting is recommended:

- 1.1 To approve the creation of a capital budget of £40,000 necessary to carry out the Phase 1 works with delegated authority given to the Chief Finance Officer to approve the final cost.

16 Exclusion of the Press and Public

The following items contain exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make decisions in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

17 Questions on Exempt Minutes

Members of Council will ask questions on exempt minutes, if any.

18 Build! Programme - Capital Budget - Exempt Appendix (Pages 129 - 158)

19 Woodpiece Road Parking Project - Capital Budget - Exempt Appendix (Pages 159 - 210)

20 Strategic Property Acquisition Update (Pages 211 - 220)

Exempt report of Chief Finance Officer

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589